

AREA COMMITTEE REPORT

1. Item of business and issues for consideration

The Central Area Committee is asked to consider setting aside an amount of £400 from its budget for the costs associated with advertising and venue hire for the municipal year 2024/25.

£200 is allocated to each of the five Area Committees on an annual basis as part of their base budget to help contribute towards the cost of room hire. The additional £400 being requested will help cover venue hire and any costs associated with advertising the Committee, its projects, and related community engagement activities.

Any surplus will be returned to the main Area Committee budget at the end of the municipal year.

2. List of supporting documents for consideration

3. Summary of any other consultation carried out and outcomes

[Note - It's not necessary to include any consultation referred to in documents listed in Box 2]

5. Financial implications

£400 is requested from the Central Area Committee budget.

6. Proposed Date of Decision

Wednesday 4 September 2024

7. Recommended Decision

The Area Committee is asked to allocate £400 from the Central Area Committee budget for costs associated with advertising and venue hire for the Central Area Committee for 2024/25.

8. Reasons for decision

To facilitate the good running of the Area Committee thereby meeting the goal of devolving power closer to the people.

9. Alternatives considered and reasons why rejected

10. Conflicts of interest

| Name of all members who were consulted AND declared a conflict of interest | Nature of interest | Did the Audit & Governance Committee give a dispensation for that conflict of interest? (if yes give details and date of dispensation) |
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11. Risks considered

| Risk Description | Consequence of risk | Risk Controls | Probability of risk occurring taking account of controls (1 – almost impossible 6 – very high) | Impact of risk, if it occurred taking account of actions (scale 1 – negligible; 4 – catastrophic) | Actions to mitigate risk |
|---|---|---------------------------|--|--|--|
| Venue not being secured for the 2024/25 municipal year. | Area Committee meetings cannot be held & function is disrupted. | Committee funding request | 2 | 1 | Agreeing to allocate funding will mitigate the risk. |

*taking account of the proposed mitigation measures.

12. Record of Decision taken

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13. Exemption from call in (if applicable)

I certify that this decision is urgent and therefore exempt from call-in for the following reasons:

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Signed.....

Chair of the Central Area Committee